

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.fishhawkcdd4.org

**Board of Supervisors
FishHawk Community
Development District IV**

December 29, 2021

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, January 6, 2022 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on December 2, 2021 Tab 1
 - B.** Ratification of Operations & Maintenance Expenditures for November 2021 Tab 2
 - C.** Ratification of Construction Requisition..... Tab 3
- 4. STAFF REPORTS**
 - A.** Field Inspection Report Tab 4
 - B.** Landscape Report..... Tab 5
 - i.** Consideration of Landscape Proposals..... Tab 6
 - C.** Irrigation Report Tab 7
 - D.** Aquatic Services Report..... Tab 8
 - E.** District Counsel
 - F.** District Engineer
 - G.** HOA Property Manager
 - H.** District Manager Tab 9
- 5. BUSINESS ITEMS**
 - A.** Ratification of Sagewood Repair Proposal..... Tab 10
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, December 2, 2021 at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chair
Daniel Rothrock	Board Supervisor, Vice-Chair
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Esther Wisdom	Board Supervisor, Assistant Secretary (via conf. call)

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Heather Bates	HOA Property Manager
Gail Huff	Representative, Ballenger Irrigation

Audience	None
----------	------

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting Held November 4, 2021

47 Ms. Wallace presented the minutes of Board of Supervisors' meeting held
48 November 4, 2021 to the Board. The Board made one correction.
49

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on November 4, 2021, as present, for the FishHawk Community Development District IV.

50
51 **FOURTH ORDER OF BUSINESS**

**Ratification of Operations &
Maintenance Expenditures for
October 2021**

52
53
54
55 Ms. Wallace presented the October 2021 Operation & Maintenance Expenditures
56 to the Board.
57

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for October 2021 (\$121,865.21) for the FishHawk Community Development District IV.

58
59 **FIFTH ORDER OF BUSINESS**

Staff Reports

60
61 **A. Field Services Report**

62 Mr. Toborg presented the field inspection report and Brightview response to
63 the Board.
64

On a Motion by Mr. Stewart, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved a Ballenger proposal in the amount of \$1,106.00 to adjust spacing of sprinklers along Village Center Drive, for the FishHawk Community Development District IV.

65
On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved a not-to-exceed amount of \$2,500.00 for the best Live Oak installation and removal of old trunk at the roundabout at Village Center Drive and Barrington Stowers, for the FishHawk Community Development District IV.

66
67 **B. Landscape Report**

68 Not present.
69

70 **C. Irrigation Services Report**

71 Ms. Huff reviewed her report with the Board.
72

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Fourquarean proposal for \$6,183.53 to repair Pump H, for the FishHawk Community Development District IV.

D. Aquatic Services Report

Ms. Wallace presented the aquatic report to the Board.

E. District Counsel

No report.

F. District Engineer

Not present.

G. HOA Property Manager

No report.

H. District Manager

The next CDD meeting will be held January 6, 2022 at 10:00 a.m.

SIXTH ORDER OF BUSINESS

**Consideration of Assignment of RTS
Contract**

On a Motion by Mr. Stewart, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved Assignment of the RTS Contract, for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

Supervisor Comments

No supervisor requests.

EIGHTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors adjourned the meeting at 10:35 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures November 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2021 through November 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$93,571.38**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2021 Through November 30, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Ballenger & Company, Inc.	002164	21383-2	SWFWMD Reporting 09/21	\$ 302.25
Brian T Steever	002162	BS110421	Board of Supervisors Meeting 11/04/21	\$ 200.00
Brightview Landscape Services, Inc.	002154	7533703	Landscape Maintenance 08/21	\$ 18,410.83
Brightview Landscape Services, Inc.	002154	7533708	Landscape Maintenance 09/21	\$ 18,410.83
Brightview Landscape Services, Inc.	002154	7535410	Landscape Treatment 08/21	\$ 500.00
Brightview Landscape Services, Inc.	002165	7618034	Palm removal 10/21	\$ 715.47
Brightview Landscape Services, Inc.	002165	7618035	Plant Fill 10/21	\$ 458.99
Brightview Landscape Services, Inc.	002165	7618036	Plant Replacement 10/21	\$ 1,538.89
Brightview Landscape Services, Inc.	002165	7618037	Plant Replacement 10/21	\$ 237.32
Brightview Landscape Services, Inc.	002165	7622339	Sabal Palm Trees installed 10/21	\$ 977.51
Brightview Landscape Services, Inc.	002165	7622362	Removal and Install Trees 10/21	\$ 894.20
Brightview Landscape Services, Inc.	002165	7622364	Install Sod at Soccer Park 10/21	\$ 485.38
Brightview Landscape Services, Inc.	002165	7622365	Remove and Replace Sod 10/21	\$ 595.68

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2021 Through November 30, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Brightview Landscape Services, Inc.	002165	7622366	Plant Fill 10/21	\$ 292.06
Brightview Landscape Services, Inc.	002165	7624419	Plant Install 10/21	\$ 436.92
Brightview Landscape Services, Inc.	002165	7624420	Plant Install 10/21	\$ 3,939.83
Brightview Landscape Services, Inc.	002165	7630122	Fertilizer 11/21	\$ 1,775.00
Daniel Gray Rothrock	002160	DR110421	Board of Supervisors Meeting 11/04/21	\$ 200.00
Dayna J. Kennington	002159	DK110421	Board of Supervisors Meeting 11/04/21	\$ 200.00
Department of Economic Opportunity	002155	85187	Annual Fee 10/21	\$ 175.00
Erin McCormick Law, PA	002156	10544	Legal Services 10/21	\$ 3,978.00
GameTime	002157	110921	Playground Repairs 11/21	\$ 2,577.16
Hillsborough County BOCC	20211130-1	1416996147 10/21	Summary Bill 10/21	\$ 824.73
Jayman Enterprises, LLC	002152	1726	Install Playground Swing 10/21	\$ 175.00
Jayman Enterprises, LLC	002158	1760	Debris Removal 11/21	\$ 125.00
JBW Designs LLC dba Poop 911	002153	4876525	11 Doggie Stations 10/21	\$ 400.83

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2021 Through November 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Jeffrey Stewart	002163	JS110421	Board of Supervisors Meeting 11/04/21	\$ 200.00
Rizzetta & Company, Inc.	002150	INV0000062582	District Management Services 11/21	\$ 4,424.67
Rizzetta Technology Services	002151	INV0000008202	Website Hosting Services 11/21	\$ 100.00
Solitude Lake Management, LLC	002161	PI-A00704951	Lake & Pond Management Services 11/21	\$ 1,668.60
Tampa Electric Company	20211130-2	211009775761 10/21	13773 FishHawk Blvd 10/21	\$ 28.40
Tampa Electric Company	20211130-2	211009776033 10/21	5601 Balcony Bridge Place 10/21	\$ 101.65
Tampa Electric Company	20211130-2	211017320014 10/21	Village Center Dr 10/21	\$ 8,998.98
Tampa Electric Company	20211130-2	Summary Bill 10/21	Electric Summary 10/21	<u>\$ 19,222.20</u>
Report Total				<u>\$ 93,571.38</u>